

**INNER EAST ENVIRONMENT SUB GROUP**  
**DATE/ TIME : 14<sup>th</sup> August 2012, 1pm, Reginald Centre**  
**CHAIR: Cllr Graham Hyde**

**1.0 Present:** Hayley Thackwray (HT), Councillor Graham Hyde (CGH), Councillor Arif Hussain (CAH), Councillor Asghar Khan (CAK) Carly Grimshaw (CG), Steve Lake (SL)

**Apologies:** John Woolmer (JW), Mick Johnson (MJ)

ITEM DISCUSSED	ACTION
<p><b>2.00</b>     <b><u>Minutes of previous meeting and apologies</u></b></p> <p>2.1     Minute 3.4 -George Mudie's name was mis-spelt.</p> <p>2.2     Minute 4.4 – at a subsequent ward members meeting the agreed order of priority for Harehills EIZ's was altered to  1. Sandhursts,  2. Hovinghams,  3. Arlies</p> <p>2.3     Minute 4.5- At a subsequent ward members meeting, the Nowells were agreed as the priority EIZ for Burmantofts &amp; Richmond Hill.</p> <p>2.4     Minute 4.9 – JW &amp; HT have met with Children's Services to discuss how they can work together to support the Childrens Services priority to achieve a cleaner environment. Following the Children's Services restructure there is now one 'Voice &amp; Influence Officer' for each wedge whose role would be appropriate for focusing on this. It was agreed that Children's Services should be the lead.  Invite Children's Services to next meeting.</p> <p>2.5     Ensure that a manager from Refuse is invited to next meeting</p>	<p></p> <p></p> <p></p> <p><b>CG</b></p> <p><b>CG</b></p>
<p><b>3.00</b>     <b><u>Environmental Improvement Zones</u></b></p> <p>3.1     All introductory work has been carried out on the 5 zones in the Inner East. Action Plans were requested which show timelines for how the zones will/ are progressing, what are the problems and what we are doing about them. HT to bring to next meeting. <i>A further discussion on this was had at 3.10 of the minutes.</i></p> <p>3.2     HT distributed information detailing how many of each offence were recorded in each area and what action was taken against it. More</p>	<p></p> <p><b>HT</b></p>

	<p>detailed information will be brought at ward level to ward member briefings. Members were happy with the information provided but requested that for Area Committee purposes, a summary with the requested action plan be brought as it will be easier to highlight progress.</p>	
3.3	<p>CAK requested that ginnels and subways be included if they fall within an EIZ, and the information on these be brought in future progress reports. Also, that the litter bin audit information be included so that this can be tackled as part of the EIZ.</p>	HT
3.4	<p>CAH enquired if information was available regarding if it is tenants or homeowners who are predominantly culpable for the offences. It was discussed that work needs to be done to make landlords take responsibility for their tenants by taking action against them as well. It was agreed to look into the possibility of recording offences against landlords names, as well as the tenants, so that we can see if there are any particular landlords who have problem properties.</p>	HT
3.5	<p>HT was requested to send an electronic copy of the EIZ pack to CAK.</p>	HT
3.6	<p>It was suggested that we should also score street cleanliness based on LCC performance, i.e. the street sweepers and litter pickers should be scored against the job that they do, to ensure that we are carrying out our part of the agreement to keep the areas clean.</p>	
3.7	<p>CAK raised an issue with the Clark's in BRH, money has been invested in new bins and bin stickers but there is still litter everywhere. He queried whether enforcement action is being taken in this area. HT reassured him that enforcement action is being taken as offences are reported, the same as in any other part of ENE. Although this area has been identified as an EIZ targeted work has not yet commenced on this zone, zones are being tackled in the priority order listed by ward members.</p>	
3.8	<p>A discussion was had regarding the positive role this sub group can play in improving the service Streetscene provide. The group is able to work in partnership with JW and HT as a 'critical friend', advising on improvements which will raise performance and ensure that a quality service is provided for the council and Leeds residents.</p>	
3.9	<p>It was suggested that street sweepers be given a 'tick sheet' for them to log down any problems they come across in carrying out their work, such as parked cars or bins on streets, so that this can be fed back and tackled.</p>	HT
3.10	<p>A further discussion was had as to what information Councillors would like to see in an action plan. It was requested that milestone timescales be put on when work is expected to be carried out, even if this is a very long timescale, so that we can track progress. It was agreed that this timescale could be over a year, from June 2012 to June 2013 when the revised SLA's are presented to Area Committee. It needs to be laid out so that we can see cases being created, action taken and a result.</p>	

	<p>3.11 HT advised members that when a notice is served on a property, that notice stands whilst the resident remains in the property, even after they have resolved the initial offence. So, if that resident was to commit another offence it would be a breach of the notice and further action could be taken immediately.</p> <p>3.12 A brief update was given on work towards the imminent Streetscene restructure.</p>	
<b>4.00</b>	<p><b><u>Derelict Sites</u></b></p> <p>4.1 SL ran through the updates that have taken place since the last sub group. He advised that the land at Seacroft Grange has now been transferred to a developer so this is coming off of the list.</p> <p>4.2 A concern was raised that land at Roseville Road/ Gledhow Road has been transferred to the NHS but is still an eyesore. SL to look into circumstances.</p> <p>4.3 CGH highlighted that Fearnville House needs to be raised up the list as it is a big concern for local residents and tipping on the land is an issue.</p> <p>4.4 CAK rased two more sites that he would like to see included <ul style="list-style-type: none"> <li>• The railway line at East Park Street</li> <li>• Two eyesore corner shops on Kitson Street</li> </ul> </p> <p>4.5 SL advised members that if there are any sites they would like to know the progress of, to speak to Helen Farrer, Planning Compliance Manager, <a href="mailto:Helen.farrer@leeds.gov.uk">Helen.farrer@leeds.gov.uk</a> tel: 33 78032</p> <p>4.6 SL asked that the derelict sites in each ward be added to the respective ward trackers so that progress can be monitored.</p> <p>4.7 CAK asked that an electronic copy of the sites be sent to him for reference.</p>	<p><b>SL</b></p> <p><b>SL</b></p> <p><b>SL</b></p> <p><b>CG</b></p> <p><b>SL</b></p>
<b>5.00</b>	<p><b><u>Any other business</u></b></p> <p>5.1 CAK asked that HT bring a copy of the cleaning schedule to the next BRH ward members meeting.</p>	<b>HT</b>
<b>9.00</b>	<p><b>TIME AND DATE OF NEXT MEETING</b></p> <p>9.1 CAK gave apologies for the next scheduled Sub Group meeting, so it was agreed that it be rescheduled.</p> <p>9.2 Agreed reschedule date 11<sup>th</sup> October, 1pm at the Reginald centre. CG to update electronic invite.</p>	<b>CG</b>